

## General conditions

- Registration will be confirmed after receiving full payment. Those who do not receive a confirmation notice before the conference are requested to contact the registration secretariat: [info@icmd.pt](mailto:info@icmd.pt)
- Only authors who complete their registration before **8<sup>th</sup> October 2018** will be included in the programme.
- The date of payment is decisive for the registration fee. Even if the registration form is received before the early bird or regular deadline, it will not be considered as early or regular registration if the payment has not been received before the deadlines.
- **As of 8<sup>th</sup> October 2018**, the online registration will be closed for administrative purposes. If you have questions, please contact [info@icmd.pt](mailto:info@icmd.pt). Participants who wish to attend the conference will have the possibility to register onsite. The onsite registration fee will be applied.
- The conference organisation (ICMD) plans to take photographs and video material at the ICDM 2018, Annual Conference in Faro, Portugal and reproduce them in educational, news or promotional material, whether in print, electronic or other media, including the ICMD website. By participating at the ICMD 2018, Annual Conference in Faro, Portugal, you grant ICMD the right to use your name, photograph and biography for such purposes. All postings become the property of ICMD. Postings may be displayed, distributed or used by ICMD for any purpose.

## Conference Fees include:

- Admission to all academic sessions 18-19 October 2018 and/or the ICMD workshops.
- Handout materials and information package.
- Coffee breaks & lunches to be served during the conference scientific programme, 18-19 October 2018.
- Welcome Reception on 18th October 2018.

..and do **not** include:

- Details about the ICMD cultural programme and registration information will be posted in due course.

## Cancellation Policy – Registration

- Requests for registration cancellation must be received in writing by the ICMD 2018 Registration Secretariat via e-mail to [info@icmd.pt](mailto:info@icmd.pt).
- **Cancellations received before or on 1st October 2018 – eligible for 50% refund.**
- **Absolutely no refund will be processed for cancellations received on or after 2nd October 2018.**
- **Please note that registration refunds will be processed within 30 days after the end of ICMD 2018, bank charges will be deducted from the refund.**